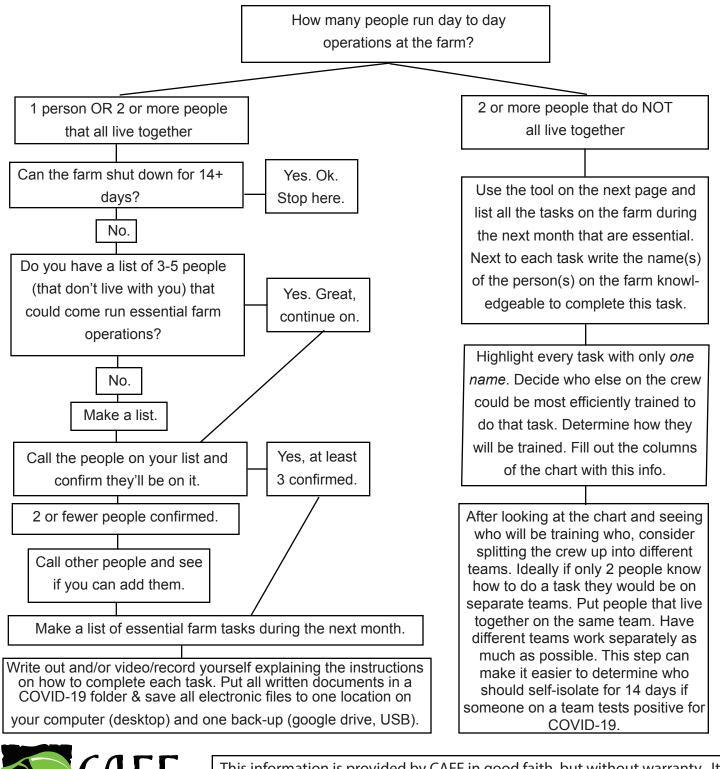
On-Farm Food Safety during COVID-19 How to Prepare for an Employee Shortage

Use this tool as a resource to help you prepare your farm for labor shortages while minimizing disruption to essential operations. Start at the box below.





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4 Week Date Range from _____

Essential Task	Who(m) Currently Knows How to Complete It	Who(m) Needs to be Trained	How Training will Occur*	Complete by date	Done?

*Trainings could occur via someone reviewing written SOP instructions, via in-person demo (w/physical distancing), video recording, and/or audio recording of instructions.

Every month make sure to fill out a new list of essential tasks during the next 4 week period.



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